

View and Pay Invoices Online

Go to www.datasafe.com. Click on Online Invoices



From this screen, you can go directly to pay invoices with PayPal by clicking on the “Online Payment” link. You can use this link to pay invoices for all accounts.

INVOICES & PAYMENT

ONLINE INVOICES

View all transactions to your invoices. It's important to note that if you have more than one account with Datasafe, each account has its own account management area with links and information specific to that account.

ONLINE PAYMENT

Datasafe uses the secure PayPal service to enable payments via credit card or PayPal account. For your safety, Datasafe never sees or stores your credit card information.

To make an online payment, enter your account number, invoice number and amount and click on the “Pay Now” button.

ONLINE PAYMENT

PAY INVOICES

Datasafe makes it easy for you by providing this online payment service. We use the secure **PayPal** service to enable payments via credit card or PayPal account. For your safety, Datasafe never sees or stores your credit card information.

To pay an invoice, simply enter your 5 digit account number, the 6 digit invoice number and the amount to pay; then click on the **Pay Now** button.

Account Number

Invoice Number

Amount

Pay Now



View and Pay Invoices Online (continued)

To view, print or download invoices, click on the “Online Invoices” link.

INVOICES & PAYMENT

ONLINE INVOICES



View all transactions to your invoices. It's important to note that if you have more than one account with Datasafe, each account has its own account management area with links and information specific to that account.

ONLINE PAYMENT

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This will take you to a sign in screen where you will enter your user name and authorized subscriber number. If you are not set up for Web Access, please contact us at (650) 875-3800.

Once signed in, you can use the drop down menu to select any invoice from the previous 12 months. The “Preview” button will show you the invoice detail; the “Pay Now” button will take you back to the payment screen.

[Sign Out](#)

Welcome **DEBRA PIERCE!**

All transactions to your invoices can be viewed here. It's important to note that if you have more than one account with DataSafe, each account has its own account management area with links and information specific to that account.

Paying an Invoice. You can continue paying an invoice with a check or you can use our secure online payment service through PayPal by clicking the **Pay Now** button after you have selected an invoice.

Account Information

Account Number: 88888
Account Name: DataSafe
Account Status: Active

Contact Information

Account Manager: SUZANNE NOVAK
Phone: (650) 875-3700
Email: snovak@datasafe.com

Invoices

Select Invoice: 0121779 - 11/30/2009 Export as:

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Once you've selected an invoice, you must Preview it before you can export. Then, from the “Export as” drop down, you can select the format and click on the Export button.

Account Information	Contact Information
Account Number: 88888 Account Name: DataSafe Account Status: Active	Account Manager: SUZANNE NOVAK Phone: (650) 875-3700 Email: snovak@datasafe.com

Invoices	
Select Invoice: 0106134 - 01/31/2009 <input type="button" value="Preview"/> <input type="button" value="Pay Now"/>	Export as: <input type="button" value="Export"/>

1 / 2 100%

DataSafe
 September 2009 STORAGE AND ACTIVITIES
 TRANSACTION-DETAIL

DataSafe	
ACCOUNT NO.	88888
INVOICE #:	0118695

Export as: NoFormat
 NoFormat
 CrystalReport
 RichText
 WordForWindows
 Excel
 PortableDocFormat
 HTML32
 HTML40
 ExcelRecord